

Peninsula artists are offered a venue to display and sell works of art in the Gift Gallery of the Kenai Fine Arts Center (KFAC is a registered business name of the Peninsula Art Guild, Inc., an Alaska non-profit corporation), subject to the terms and conditions of this agreement.

1. Artist selling work in the Gift Gallery must be current members.
2. Submit a completed and signed Inventory form
3. All work shall be labeled with the Artist's # and price. If space allows include title, medium, dimensions
4. All work shall be ready for sale being appropriately displayed (framed, mounted, etc.)
5. Rotation of artwork in the gallery will be conducted by the coordinator as needed. Artist will be notified if their work needs to be picked up and must do so in a timely fashion.
6. Artists who have not sold artwork within a 12 month period will undergo a review of their work and may be asked to remove their work from the gallery. They can resubmit new work for consideration to the Board of Directors.
7. **Only** the Gift Gallery coordinator may arrange work as needed to accommodate space and aesthetic in promoting a fine art gallery.
8. The KFAC, its' agents, the City of Kenai may not be held responsible for the loss or damage of any work submitted. The artist assumes all risk of loss or damage and by submitting work to the gallery indicates acceptance of this provision.
9. Artists are responsible for monitoring their own inventory.
10. KFAC will make a good faith effort to ensure the safety and sanctity of artwork.
11. Artwork submitted by the 2nd Saturday of the month will be processed and added to the gallery the following week. New inventory will **only** be processed on a monthly basis.
12. In order to remove artwork artist must fill out & sign inventory form and have coordinator initial the form.
13. KFAC reserves the right to refuse artwork submissions to the gallery deemed inappropriate for a family oriented facility and reserves the right to remove any artworks that it deems inappropriate. This right may be exercised by the Board of Directors or its' appointed agent at any time.
14. The KFAC Board of Directors reserve the right to make additional policies as appropriate to ensure the professional, artistic and fine art reputation of the gallery.
15. The KFAC is not responsible for lost or stolen items.
16. Commission checks will be paid monthly to artists at the following scale:
 - 20% KFAC/80% Artist Volunteer -serve 5 hrs a month for the KFAC (attributed in good faith & checked by coordinator)
 - 30% KFAC/70% Artist Nonvolunteer